**NOISE MANAGEMENT PLAN**

Noise Management Plan for Community Event at**\*\*\*\*\*\*\*\*\*(location)**

**Event Details**

* Event Name -
* Location -
* Date -
* Time -
* Organiser’s contact details -

**Introduction**

This Noise Management Plan (NMP) aims to minimise noise impacts on residents and the environment during the community event at **\*\*\*\*\*\*\* (location)**

**Example only - (advise here what will be contributing to the noise at your event)**

Given the small scale of the event, only a small speaker for background music, noise levels are expected to be minimal.

However, this plan outlines measures to ensure that any potential noise is managed effectively.

**Objectives**

1. Ensure noise levels remain within acceptable limits.

2. Minimise disturbance to residents and wildlife.

3. Comply with relevant local noise regulations and guidelines.

4. Provide clear communication channels for any noise-related issues during the event.

**Potential Noise Sources**

**These are examples only – you will use your own potential noise source here**

1. Coffee Cart Operations: General operational noise, including the coffee machine and

grinder.

2. Children's Entertainer: Sound from the entertainer's activities.

3. Amplified Background Music: Small speaker playing background music.

**Noise Control Measures**

1. Site Layout and Equipment Positioning

* Speaker Positioning: Place the speaker in a direction that minimises noise spillover to

nearby residences. Ideally, aim it towards the interior of the park.

* Distance Buffer: Position the coffee cart and entertainer's setup away from residential

boundaries to create a natural noise buffer.

2. Volume Control

* Background Music Volume: Maintain the speaker volume at a low level, ensuring it serves

as background music without overpowering natural ambient sounds.

* Regular Monitoring: Event staff will regularly monitor the volume and adjust

as necessary to ensure it remains at an acceptable level.

3. Timing of Activities **( add your own times here)**

* Event Duration: Schedule the event during daytime hours, preferably starting after 9 AM

and ending before 6 PM, to avoid disturbing residents during early morning or late evening hours.

* Continuous Monitoring: Avoid prolonged continuous noise. Ensure that any noisier

activities are interspersed with quieter periods.

4. Communication and Community Engagement

* Notification: Provide advance notice to nearby residents about the event, including details on timing and duration, to set expectations and address any concerns proactively. A letterbox drop has been completed to all local homes.
* Contact Information: Provide contact details for a designated event coordinator who can

respond to any noise-related inquiries or complaints during the event. The flyer includes

contact information and the event manager will be onsite to manage any issues.

5. On-Site Management

* Dedicated Noise Manager: Assign an event staff member to monitor noise levels and

address any issues promptly. This individual will have the authority to adjust volume levels or make changes to the event setup as needed.

* Equipment Maintenance: Ensure all equipment, particularly the speaker, is in good

working condition to prevent unnecessary noise due to malfunctions.

**Compliance with Local Regulations**

* Local Noise Ordinances: Adhere to the noise control regulations as specified by the local

council and any other relevant authorities.

* Permit Requirements: Ensure all necessary permits are obtained and conditions related to noise management are strictly followed.

**Emergency Procedures**

* Noise Complaints: Establish a clear procedure for handling noise complaints, including

immediate investigation and resolution.

* Incident Reporting: Document any noise-related incidents and the actions taken to resolve them. This will help improve future noise management plans.

**Post-Event Review**

* Feedback Collection: Gather feedback from attendees and local residents regarding noise levels and overall event impact.
* Review and Improve: Conduct a review meeting with the event team to discuss what

worked well and identify areas for improvement in future events.

By implementing this Noise Management Plan, we aim to create an enjoyable and harmonious event for all participants and residents at \*\*\*\*\* location ensuring minimal noise disturbance while fostering community

spirit.

Event Organiser Contact: